

**New Durham Parks and Recreation Commission
Meeting Minutes for November 28, 2012
6:30PM New Durham School**

Call to Order at 6:35PM

Attendance: Kristyn Bernier, Sheri Joy, Sherri Brulotte, Jennie Nyman, Dot Veisel, Kellie Chase, Laura McCarthy

Update on the CKC Program, to include scheduling, craft purchases and that emergency pamphlets with procedures are complete. Discussion of keeping Laura's hours at 40 hours per week and that the program be open at 6AM as advertised. Sherri and Dot continue to have monthly staff meetings with CKC which has kept the program running smoothly and has opened the lines of communication.

Kellie Chase announced that she is having The Biggest Loser contest in town starting in January with weigh ins and a host of activities and classes to help residents shed pounds. There will be a \$5.00 fee, and the top male and female winners will split the cash.

The Craft Fair is ready to go with a blurb in the school newsletter.

The Basketball rosters are filled.

Kellie requested monies to have a wagon for the Christmas Caroling event which is scheduled for December 14 at 7:30PM. **Kristyn made a motion to allow \$200.00 for the expenditure of the horse and wagon used in the 250th Birthday event. Motion seconded by Sherri Brulotte. Motion passed unanimously.**

The senior citizen Christmas dinner is in need of music, and Rec has always paid for the music. **Marcia Berry made a motion to spend up to \$250.00 for a band for the event. Dot Veisel seconded the motion. Motion passed unanimously.**

Sherri Brulotte went over CKC financials with regard to credit balances and a few who are not current. Billing has been going well.

Background checks need to be done for coaches for basketball – state only with no fingerprinting required.

Kellie has requested that we look into a new hotdog machine and popcorn popper for the concession stand, and she has been asked to price the items.

Kellie was asked to review budget for December expenditures for equipment.

With regard to the ball fields, the walking path is going to require maintenance this year as well as weed kill. This will need to be done for the fields as well as the walking path. Bob Hamilton can not do the spraying, however he can do the maintenance. This will need to be assessed for the spring.

The December meeting was scheduled for December 13, 2012.

There was no need to go into non-public session.

Meeting adjourned at 8:45PM

Respectfully submitted,

Kristyn Bernier, chair.